400 City Hall Annex, 25 West 4th Street, Saint Paul, MN 55102 (651) 266-6400

MINUTES

May 12, 2010 SITE: Rice Street Library

MEMBERS PRESENT: Carrie Wasley, Therese Kelly, Susan Bishop, Jonathan Carter, Betsy Mowry,

Erick Goodlow, Peter Pha, Paul Middleton and Andy Trcka

MEMBERS ABSENT: None

STAFF PRESENT: Mike Hahm, Diana Berchem, Kathy Korum, Bob Smith, Kari Denisson Cunnien

GUESTS: Kit Hadley, Library Director; Megan Mueller, Youth Commission Coordinator;

James Galtney and Jalani Traxler, Youth Commission Members

1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS

a. Meeting was called to order at 6:30 pm by Chair Wasley.

- **b.** Commissioner Middleton moved to approve the May 2010 Agenda and was 2nd by Commissioner Kelly. The vote was 7 to 0 in favor with two Commissioners absent (Commissioner Goodlow and Commissioner Carter arrived after this vote was taken).
- c. Commissioner Kelly moved to approve the April 2010 minutes and were 2nd by Commissioner Mowry. The vote was 7 to 0 in favor with two Commissioners absent (Commissioner Goodlow and Commissioner Carter arrived after this vote was taken.)
- d. Director Hahm introduced Library Director, Kit Hadley. Kit Hadley welcomed the Commission to the Rice Street Library and briefly talked about the new partnership St. Paul Libraries and the Department of Parks and Recreation have launched.

2. ACTION ITEMS

a. Resolution#10-08 Youth Commission Subcommittee

Director Hahm briefly reviewed the history of the Youth Commission and the steps they are taking to become a more stable element within the Libraries and the Department of Parks and Recreation. Director Hahm introduced Kari Denissen Cunnien, Manager of the Mayor's Second Shift Initiative-Youth Commission Program.

Kari Denissen Cunnien presented more on the history, the role and mission of the Youth Commission. She introduced two members who talked about the benefits they have received by being involved with the Youth Commission.

As a way to ensure the Youth Commission remains a stable citizen advisory board for the City of Saint Paul, Kari requested approval to formally establish a Youth Commission subcommittee to the Parks and Recreation Commission. **Director Hahm** recommended approving the request.

Commissioner Kelly motioned to approve the establishment of the Youth Commission as a permanent subcommittee to the Parks and Recreation Commission. Commissioner Mowry 2nd the motion. The vote was 9 to 0 in favor with no Commissioners absent.

b. Resolution #10-11 Twin Cities Refuse - Park Land Diversion

Bob Smith, Project Manager with the Department of Parks and Recreation, explained that Twin Cities Refuse, located at 318 Water Street, abuts Parks and Recreation land along the river bluff between Harriet Island and the West Side residential community. The owners have been using a portion of park land to conduct their refuse and recycling business and are now requesting the diversion of a 6650 sq. ft area of park land to be able to continue to use.

Bob further explained that a "license to use" agreement has been proposed between Parks and Recreation and Twin Cities Refuse allowing them to continue to use park land to conduct business. The contract states a payment must be given to the Department of Parks and Recreation on an annual basis. **Director Hahm** and the City recommend approval with **Director Hahm** noting that this best protects the City's interest for present and future property use.

Commissioner Middleton motioned to approve Resolution #10-11. Commissioner Trcka 2^{nd} the motion. The vote was 9 to 0 in favor with no Commissioners absent.

c. Resolution #10-09 Recognition of Commissioner Peter Phia Pha Commissioner Peter Phia Pha's term as a member of the Parks and Recreation Commissioner has been fulfilled. He was recognized for his exemplary and dedicated service he provided for over seven years.

Commissioner Middleton motioned to approve Resolution #10-09. Commissioner Bishop 2nd the motion. The vote was 9 to 0 in favor with no Commissioners absent.

d. Resolution #10-10 Recognition of Commissioner Therese Kelly Commissioner Therese Kelly's term as a member and vice chair of the Parks and Recreation Commissioner has been fulfilled. She was recognized for her exemplary and dedicated service she provided for over eight years.

Commissioner Pha motioned to approve Resolution #10-10. Commissioner Carter 2nd the motion. The vote was 9 to 0 in favor with no Commissioners absent.

Chair Wasley asked Commissioner Middleton if he was willing to act as vice chair. Commissioner Middleton accepted.

Commissioner Goodlow motioned to approve the appointment of Commissioner Middleton as Vice Chair to the Parks and Recreation Commission. Commissioner Carter 2nd the motion. The vote was 9 to 0 in favor with no Commissioners absent.

3. DISCUSSION ITEMS

a. Parks and Library Collaborations

Kathy Korum, Deputy Director and Manager of Recreation, talked about the exciting new partnership between Libraries and the Department of Parks and Recreation. Kathy highlighted some of the activities that are currently underway.

b. System Plan Community Meetings

Director Hahm indicated that the community meetings for the Parks and Recreation System Plan have been set. Park managers will be present at all meetings. Meeting dates/locations are:

Wednesday, May 19 at Oxford Community Center Monday, May 24 at Wellstone Community Center Wednesday, May 26 at Phalen Recreation Center Thursday, June 3 at North Dale Recreation Center Wednesday, June 9 at Hillcrest Recreation Center

Times for all: 6:30 pm - 8:30 pm with a short presentation at 7:15 pm

4. ORGANIZATIONAL ITEMS

a. August Tour Site Suggestions

The August tour is scheduled for Wednesday, August 11. Tour will start at the Como Central Service Facility. Suggested sites to visit were: The Canvas at Hancock Recreation Center, Heritage Park and Great River Park. Email Diana with other areas of interest. The Como Shuttle and box lunches are planned.

b. Event Invitation List

The Parks and Recreation Commission's Networking event is scheduled for Wednesday, June 16 at the Como Park Zoo and Conservatory. The event invitation list is being established. Email Diana with names/addresses of any other interested groups to include. Invitations will be mailed soon.

5. DIRECTOR'S REPORT

- a. 2010 Design and Construction Projects Director Hahm shared the list of 2010 Design and Construction projects.
- b. **Performance Measures Director Hahm** indicated the Performance Measures are now on the City's internal web network. Using a computer, he presented the measures and data.
- c. Budget The 2011 Operating Budget impacts have improved based on the actions of the State but long term challenges still exist.

6. SUBCOMMITTEE AND TASK FORCE REPORTS

a. Dog Park - Commissioner Mowry

Commissioner Mowry indicated that the Committee did not meet recently but the focus continues to be on usage. Eric Thompson was instrumental in getting a light post from Xcel Energy installed.

b Second Shift - Commissioner Mowry

Nothing to report. **Commissioner Bishop** will be attending a Second Shift – Youth Commission meeting on May 26.

c. Blooming St. Paul - Commissioner Middleton

Commissioner Middleton indicated Blooming St. Paul had not met since the last meeting.

d. Transportation Advisory Board –Commissioner Trcka Nothing to report.

Parks and Recreation Commission May 2010 Minutes Page 4

e. Trees - Commissioner Goodlow

Commissioner Goodlow said there is a meeting on May 13 but unfortunately he will not be able to attend. He did indicate that the EAB/removal is still a primary topic. Since Peter Phia Pha is no longer a commissioner and was considered an alternate to this committee, Chair Wasley asked the rest of the commissioners if anyone would be interested in volunteering to be the new alternate. There was interest, but no one was available to accommodate.

- f. Ramsey County Conservation District Chair Wasley
 Chair Wasley said they are currently working on their strategic plan.
- g. Phalen –Keller Master Plan Committee–Commissioner Bishop The Phalen-Keller Master Plan open house was rescheduled to May 20.

6. ADJOURNMENT

Commissioner Middleton motioned to adjourn. It was 2nd by **Commissioner Mowry.** The vote was 7 to 0 (Peter Pha and Therese Kelly were excused from the meeting early.) Meeting adjourned at 7:10 pm.